



GOVERNMENT OF THE DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY



CONTRACTS AND PROCUREMENT ADMINISTRATION

March 31, 2008

ADDENDUM #1
REQUEST FOR APPLICATIONS (RFA) No. CFSA-08-RFA-0002
FOR VOLUNTEER MENTOR PARTNERSHIP GRANT

The Child and Family Services Agency (CFSA) is amending General Information (First paragraph) p.5 and Grant Awards and Amounts (Third Paragraph) p. 7 and Evaluation (Fifth Paragraph) p. 16 - Request for Applications No. CFSA-08-RFA-0002 for the Volunteer Mentor Partnership Grant as follows:

SECTION I: GENERAL INFORMATION (First paragraph) p.5

The Child and Family Services Agency (CFSA) has funds available to create a Volunteer Mentor Partnership (VMP) program to serve 55 children between the ages of 6-21. CFSA will award grants to traditional and non-traditional mentoring organizations that provide youth development activities including: mentoring, workforce development, college preparation, academic enhancement, life-skills training, self-esteem building, culture and arts activities. Organizations will be expected to serve a minimum of 20 children at the same time but may apply to serve more children. The program may be expanded to serve an additional 45 CFSA-involved children should additional funding become available. Applicants must have the capacity to serve at least twice the number of children in the event the program is expanded. Organizations must be ready to accept referrals with 30 days of signing the grant.

Grant Awards and Amounts (Third Paragraph) p. 7

CFSA intends to award grants to organization to provide mentoring and other youth development services to 55 youth who are receiving services from CFSA or are in the care and custody of CFSA. CFSA reserves the right to assign the amount of the award among different applicants in differing amounts. The total amount available for the grants is \$55,000. If additional funds become available to support the expansion of the grantee's capacity, the Agency will negotiate an amendment to the grantee's grant agreement which will reflect a timeframe agreed upon by both the Agency and the grantee. Grant funds are to be used exclusively for monthly stipends to fund mentor/mentee activities, screening costs not to exceed \$50 per mentor, and administrative costs (e.g. training, staff) not to exceed \$400 per child.

Evaluation (Fifth Paragraph) p. 16

The Grant Administrator shall be authorized to assess the applicant's performance with respect to accomplishing the purposes of the Grant Agreement. Specifically, the applicant's

performance shall be assessed to determine the quality of the services delivered to the target populations. Applicant shall cooperate fully in such evaluation. The Agency will negotiate performance measures with the grantee as part of the development of the grant agreement.

By submission of its application, the Applicant is certifying and agreeing to comply with 29 DCMR § 8207 (Certification of a Drug-Free Workplace). Applicants are required to follow the format below and each proposal must contain the following information: